

## **Benefiting Older People Fund**

### **Grant Guidelines**

#### What is the Cornwall Community Foundation?

The Cornwall Community Foundation manages and distributes funding on behalf of individuals, companies, charitable trusts and statutory agencies to meet needs in Cornwall and the Isles of Scilly.

**The BOP Fund (The Benefiting Older People Fund)** awards grants to support projects that improve the quality of life of older people, specifically, projects that:

1. increase access to services for older people who face social exclusion and isolation
2. help older people who are experiencing difficulties in their lives regain confidence and self-esteem
3. encourage older people to take part in activities that bring communities together

#### *Grants have been made to help fund:*

Clubs which provide transport and activities for the elderly, to combat isolation and hardship

#### Who can apply?

- Registered charities
- Community groups
- Clubs
- Friends Associations of residential homes

Please note that priority will be given to small, local groups.

#### Sorry, but this fund cannot help:

- Individuals
- Statutory organisations (such as health authorities)
- Trips abroad
- Mini buses
- Works or equipment already committed, bought or completed

#### How much can you apply for?

Grants typically range from £250 to £500

## When can you apply?

At any time, as grants panel meetings are held quarterly throughout the year. If you have internet access please click on 'Grants' at this address: [www.cornwallfoundation.com](http://www.cornwallfoundation.com) or contact CCF for details of meeting dates and *deadlines* for receipt of completed applications.

## Making an application

You will need to complete an application form, obtainable from CCF on 01566 779333. Your application will need to include:

- How your project fits the criteria for the fund
- Evidence that your organisation is a registered charity or has a constitution (set of rules) that shows it has charitable purposes
- Up-to-date financial information in the form of accounts. If your organisation has only recently started please include an estimated budget for your first year or bank statements if available
- A full breakdown of costs for this project/activity (must show value for money)
- Evidence that any volunteers or staff that work with children/young people/Safeguarding adults have been CRB checked and cleared
- What other sources of funding have been sought (preference will be given to organisations who can part fund their own projects)
- Details showing how your organisation will increase its own capacity by, for example, increasing the number and diversity of volunteers, offering training etc.
- Signed suitable reference

## Please enclose a signed, suitable, reference:

This should be from someone that knows the organisation and the project, but not directly related. If you cannot provide a references with your application please explain why (without a suitable reference being enclosed, your application might not be viewed).

## What happens next?

Once we have received your application it will be assessed by our staff, who may contact you for further information or arrange to meet you to discuss the application in more detail. Following this initial assessment, your application will be considered by our Trustees at the next Grants Panel meeting. You will then receive the result of your application and, if successful, a letter of Agreement for signature and return.

## The "small print"

Grantees are requested to co-operate with any reasonable requests by CCF for publicity reports relating to the use of the grants.

Unless otherwise stated, grantees agree to photographs supplied to CCF, or taken by CCF, to be used for publicity purposes.

Grants awarded must be spent for the approved purpose within the timeframe you specify, failing which it may be necessary for funds to be returned.

Please note that there are limited funds available for the whole of Cornwall and the Isles of Scilly, so not all eligible applications can be funded. The decision of the Grants Panel is final.

## Monitoring and evaluation

Grantees must agree to complete an End of Grant Report (on a standard form supplied by CCF) within six weeks of their project or activity ending. No further grant applications will be considered until this has been received and approved by CCF.

## Need more information?

If you need more information or help filling in the application form please contact:

Cornwall Community Foundation  
The Orchard, Market Street,  
Launceston, Cornwall, PL15 8AU  
01566 779333 / 01566 779440  
[office@cornwallfoundation.com](mailto:office@cornwallfoundation.com)